



AGENDA

MAYOR AND CABINET (CONTRACTS)

Date: WEDNESDAY, 14 FEBRUARY 2018 at 5.50 pm

**Committee Rooms 1 & 2
Civic Suite
Lewisham Town Hall
London SE6 4RU**

**Enquiries to: Kevin Flaherty 0208 3149327
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MEMBERS

Sir Steve Bullock	Mayor	L
Councillor Alan Smith	Deputy Mayor - Growth & Regeneration	L
Councillor Chris Best	Health, Well-Being and Older People	L
Councillor Kevin Bonavia	Resources	L
Councillor Janet Daby	Community Safety	L
Councillor Joe Dromey	Policy and Performance	L
Councillor Damien Egan	Housing	L
Councillor Paul Maslin	Children & Young People	L
Councillor Joan Millbank	Third Sector and Community	L
Councillor Rachel Onikosi	Public Realm	L

Members are summoned to attend this meeting

**Janet Senior
Acting Chief Executive
Lewisham Town Hall
Catford
London SE6 4RU
Date: Tuesday, 06 February 2018**



INVESTOR IN PEOPLE

The public are welcome to attend our committee meetings, however occasionally committees may have to consider some business in private. Copies of reports can be made available in additional formats on request.

ORDER OF BUSINESS – PART 1 AGENDA

Item No		Page No.s
1.	Declaration of Interests	1 - 4
2.	Matters raised by Scrutiny	5
3.	Neighbourhood Community Development Partnerships (NCDP) Public Health Funding	6 - 25
4.	Exclusion of Press and Public	26
5.	Contract awards for two supported housing services – mental health problems and drug and alcohol problems	27 - 35



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MAYOR & CABINET (CONTRACTS)		
Report Title	Declarations of Interests	
Key Decision	No	Item No. 1
Ward	n/a	
Contributors	Chief Executive	
Class	Part 1	Date: February 14 2018

Declaration of interests

Members are asked to declare any personal interest they have in any item on the agenda.

1 Personal interests

There are three types of personal interest referred to in the Council's Member Code of Conduct :-

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests

2 Disclosable pecuniary interests are defined by regulation as:-

- (a) Employment, trade, profession or vocation of a relevant person* for profit or gain
- (b) Sponsorship –payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.
- (d) Beneficial interests in land in the borough.

- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member’s knowledge, the Council is landlord and the tenant is a firm in which the relevant person* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:-
 - (a) that body to the member’s knowledge has a place of business or land in the borough; and
 - (b) either
 - (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

(3) Other registerable interests

The Lewisham Member Code of Conduct requires members also to register the following interests:-

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes , or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25

(4) Non registerable interests

Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members’ Interests (for example a matter concerning the closure of a school at which a Member’s child attends).

(5) Declaration and Impact of interest on members' participation

- (a) Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take no part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- (b) Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in consideration of the matter and vote on it unless paragraph (c) below applies.
- (c) Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- (d) If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- (e) Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

(6) Sensitive information

There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

(7) Exempt categories

There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

MAYOR AND CABINET (CONTRACTS)		
Report Title	Report Back on Matters Raised by the Overview and Scrutiny Business Panel	
Key Decision	No	Item No.
Ward		
Contributors	Senior Committee Manager	
Class	Part 1	Date: February 14 2018

1. Purpose of Report

To report back on any matters raised by the Overview & Scrutiny Business Panel following their consideration of decisions made at Mayor and Cabinet (Contracts) on February 7 2018, or by any other Constitutional bodies.

Agenda Item 3

Chief Officer Confirmation of Report Submission		
Cabinet Member Confirmation of Briefing		
Report for: Mayor		<input type="checkbox"/>
Mayor and Cabinet		<input checked="" type="checkbox"/>
Mayor and Cabinet (Contracts)		<input type="checkbox"/>
Executive Director		<input type="checkbox"/>
Information <input type="checkbox"/>	Part 1 <input checked="" type="checkbox"/>	Part 2 <input type="checkbox"/>
		Key Decision <input type="checkbox"/>

Date of Meeting	14 th February 2018	
Title of Report	Neighbourhood Community Development Partnerships (NCDP) Public Health Funding	
Originator of Report	Frances Fuller, Public Health Strategist	Ext.47543

At the time of submission for the Agenda, I confirm that the report has:

Category	Yes	No
Financial Comments from Exec Director for Resources	√	
Legal Comments from the Head of Law	√	
Crime & Disorder Implications		
Environmental Implications		
Equality Implications/Impact Assessment (as appropriate)	√	
Confirmed Adherence to Budget & Policy Framework		
Risk Assessment Comments (as appropriate)		
Reason for Urgency (as appropriate)		

Executive Member 
 Signed:
 Date: 5th February 2018


 Signed:
 Director/Head of Service
 Date 2nd February 2018

Control Record by Committee Support	
Action	Date
Listed on Schedule of Business/Forward Plan (if appropriate)	
Draft Report Cleared at Agenda Planning Meeting (not delegated decisions)	
Submitted Report from CO Received by Committee Support	
Scheduled Date for Call-in (if appropriate)	
To be Referred to Full Council	

MAYOR AND CABINET (CONTRACTS)		
Report Title	Neighbourhood Community Development Partnerships (NCDP) Public Health Funding	
Key decision	Yes	Item No.
Ward	All	
Contributors	Executive Director for Community Services, Executive Director for Resources and Regeneration, Head of Law	
Class	Open	Date: 14 February 2018

1. Purpose of the Report

The purpose of this report is to seek approval for the award of Public Health grants to two voluntary and community organisations. Better Together, a joint partnership between Voluntary Services Lewisham (VSL) and Entelechy Arts (EA), and Voluntary Services Lewisham (VSL).

2. Recommendations

It is recommended that Mayor and Cabinet (Contracts) agree:

- 2.1 To award annual grants for the amounts of £14,332.40 and £24,996.80 respectively as set out in Appendix 1 and 2, for the financial years 2017/2018.

3. Policy Context

- 3.1 Lewisham's Sustainable Community Strategy 2008-2020, 'Shaping our Future', sets out the borough's ambitions to encourage development, enable citizens to live healthy lives and to empower Lewisham's communities to prosper. It has six strategic priorities, including a commitment to creating a borough that is "Empowered and Responsible: where people are actively involved in their local area and contribute to supportive communities".
- 3.2 The "Empowered and Responsible" strand of the strategy highlights the importance of the community and voluntary sector in all areas of public life. It recognises that the sector plays a significant part in Lewisham's ongoing success.
- 3.3 This is reflected in Lewisham's corporate priorities: "Community leadership and empowerment: developing opportunities for the active participation and engagement of people in the life of the community".
- 3.4 Lewisham has a strong history of working with the voluntary and community sector and empowering residents and communities. Lewisham is fortunate to have a strong and thriving sector which ranges from very small organisations with no paid staff through to local branches of national charities. The sector includes charities, not for profit companies limited by guarantee, faith

organisations, civic amenity societies as well as social enterprises. There are estimated to be around 800 community and voluntary sector organisations in the borough.

- 3.5 What all these organisations have in common is their ability to bring significant additional value to the work that they do through voluntary support and raising funds from sources not available to other sectors such as charitable trusts. In addition, they often provide services that the Council cannot easily provide; create links between communities and people; and give people a voice.
- 3.6 As well as being directly involved in delivering services to citizens in the borough, third sector organisations also provide the essential infrastructure to allow the sector as a whole to develop and support individual citizens to be able to play an active role within their local communities.
- 3.7 Lewisham was the first London Borough to develop a Compact with the third sector in 2001. The Compact seeks to support a positive relationship between the sector and key statutory partners. It includes expectations around the management of grant aid as well as broader partnership working principles. The compact was further developed in 2010 with the addition of guidelines for commissioning with the third sector in recognition of the important contribution that the third sector plays in identifying needs as well as potentially delivering service solutions.
- 3.8 Although the third sector's role within the commissioning of local public services continues to grow the council recognises that there continues to be a need for grant aid investment for the following reasons:
 - a recognition of the importance of maintaining an independent sector that can act as a critical friend to challenge public sector policy and delivery;
 - a recognition of the key role that the sector plays in building civic participation, providing a voice for seldom heard residents and providing community intelligence;
 - a recognition of the great diversity of the sector and the need to engage with small and emerging groups as well as large established organisations;
 - a recognition of the sector's potential to take risks and innovate which does not always sit easily within commissioning frameworks; a recognition that third sector organisations have been key delivery partners for a wide range of targeted short-term initiatives. Grant aid provides a level of security for organisations ensuring that there is a strong sector ready to work in partnership with us.

4. Background to Neighbourhood Community Development Partnerships

- 4.1 In September 2016, Mayor and Cabinet agreed a report recommending a range of public health savings as part of the council's financial review.
- 4.2 The Council decided to cease the commissioning of the Community Health Improvement Service (CHIS), saving a total of £451,448. It was recommended that, in order to mitigate the impact of these savings, the Council would invest

up to £100,000 to support grants in all four neighbourhoods for activities that promote healthy eating, increase physical activity, mental wellbeing, sexual health, and raise awareness of the risks of smoking and alcohol consumption.

- 4.3 The funding was distributed via the newly formed Neighbourhood Community Development Partnerships which were established across the borough in early 2017. The Partnerships are led by Community Connections, working closely with Public Health and the Local Assembly team, and are based on the successful community models which had been established in North Lewisham and Bellingham.

5. Neighbourhood Community Development Partnerships (NCDPs)

- 5.1 The transformation of Community Based Care (CBC) is a critical part of Lewisham's overall vision to achieve a sustainable health and care system: one which better supports people to maintain and improve their physical and mental wellbeing, live independently and access high quality care when needed.

- 5.2 Community based care is the advice, support and care which is provided outside a traditional hospital setting. In Lewisham this includes services provided by GPs, social workers, pharmacists, other NHS and local authority services, as well as that provided by the voluntary and community sector and those provided by private organisations such as care homes.

- 5.3 In Lewisham, health and care partners plan to transform the way in which community based care is delivered so that people can access proactive and co-ordinated advice, support and care which is:

- Accessible to all – so that adults have improved access to local health and care services through, for example neighbourhood care hubs, and so that children have increased access to community health services and early intervention support through, for example children's centres and health visiting. And for everyone to have clear access to enhanced and urgent care when needed;
- Proactive and Preventative – so that people can easily find the information and advice, and local activities and opportunities, they need to improve their health and wellbeing and manage their own health and care more effectively. And for them to be part of resilient communities, working with and alongside voluntary and community organisations;
- Coordinated – so that people receive personalised care and support, closer to home, which integrates physical and mental health and care services, to help them to live independently for as long as possible.

- 5.4 In order to effectively promote health and wellbeing across the borough and reduce the need for formal health and social care provision LB Lewisham has developed a Community Development Charter. The Charter outlines partnership approaches to community development and builds on current neighbourhood and borough wide assets and networks.

- 5.5 The delivery of the aims of the Community Development Charter is led by a borough-wide Community Development Steering group which oversees the work of NCDPs coordinated by Community Connections.
- 5.6 NCDPs were developed to form a formalised partnership between community development workers, organisations and other key stakeholders across Lewisham at a localised (neighbourhood) level in order to facilitate a joined up approach toward the development of community resources.
- 5.7 The development of the NCDPs builds on existing assets and will take different forms in each of the areas based on the history and infrastructure of the local area. A key task of the partnerships is to identify gaps in specific areas and put forward solutions to meet local needs.
- 5.8 These partnerships deliver benefits to local communities over and above those directly related to health and social care as they will provide vehicles for local people and organisations to take control of their areas and circumstances.
- 5.9 To date, the NCDPs have:
- Brought local community and statutory health and care partners together to jointly develop local health and wellbeing priorities in order to inform neighbourhood development plans
 - Provided an opportunity for shared learning and networking.
 - Promoted the voice of the community and community organisations.
 - Provided a platform for public health fund allocation to the sum of £25,000 per NCDP.
 - Developed a bidding system to allocate Public Health funds to local communities in response to the priorities identified, based on a participatory model.
 - Developed a scrutiny panel across Public Health, Ward Assembly officers and Community Connections staff.
 - Brought community partners together to vote on the allocation of funds with final sign off by the Director of Public Health.
- 5.10 The successful proposals were agreed by the NCDP partnership meeting, consisting of a range of community organisations, using a process for participatory budgeting to agree which proposals to support. Both projects were strongly supported by those attending the meetings and were deemed to be projects which addressed priorities for the partnership area and represented value for money
- 5.11 The following recommended grants are for the amounts of £14,332.40 and £24,996.80 respectively:
- Better Together; a partnership between Voluntary Services Lewisham and Entelechy Arts with the purpose of delivering a joint programme that brings together two distinct approaches to supporting isolated and vulnerable older people to be recognised, valued and contributing members of their communities.

- Voluntary Services Lewisham (VSL) will recruit an additional volunteer coordinator to address two health and wellbeing priorities identified by the NCDP; a lack of volunteers and a lack of capacity among voluntary and community organisations working in the neighbourhood to recruit and support volunteers.

6. Financial Implications

- 6.1 This report seeks approval to award grants to two organisations to support community based care - £14,332.40 to Better Together and £24,996.80 to Voluntary Services Lewisham. Funding is from the 2017/18 ring-fenced Public Health Grant.

7. Legal Implications

- 7.1 Under S1 of the Localism Act 2011 the Council has a general power of competence to do anything which an individual may do unless it is expressly prohibited.
- 7.2 The giving of grants to voluntary organisations is a discretionary power which must be exercised reasonably taking into account all relevant considerations and ignoring irrelevant considerations.
- 7.3 In relation to any consultation exercise sufficient reasons must be given for any proposal, adequate time must be given for consideration and response and the outcome of the consultation must be conscientiously taken into account by the decision maker.
- 7.4 The value of the proposed grants at over £10,000 requires the approval of Mayor and Cabinet (Contracts). The rationale for the proposed award to the particular organisations is set out at paragraph 5 of the report.
- 7.5 The Equality Act 2012 (the Act) introduced a new public sector equality duty (the equality duty or the duty). It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

In summary, the Council must, in the exercise of its functions, have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- advance equality of opportunity between people who share a protected characteristic and those who do not.
- foster good relations between people who share a protected characteristic and those who do not.

- 7.6 The duty continues to be a “have regard duty”, and the weight to be attached to it is a matter for the Mayor, bearing in mind the issues of relevance and proportionality. It is not an absolute requirement to eliminate unlawful discrimination, advance equality of opportunity or foster good relations.
- 7.7 The Equality and Human Rights Commission has issued Technical Guidance on the Public Sector Equality Duty and statutory guidance entitled “Practice”. The Council must have regard to the statutory code in so far as it relates to the duty and attention is drawn to Chapter 11 which deals particularly with the equality duty. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so without compelling reason would be of evidential value. The statutory code and the technical guidance can be found at:

<http://www.equalityhumanrights.com/legal-and-policy/equality-act/equality-act-codes-of-practice-and-technical-guidance/>

- 7.8 The Equality and Human Rights Commission (EHRC) has previously issued five guides for public authorities in England giving advice on the equality duty: The essential guide to the public sector equality duty
- Meeting the equality duty in policy and decision-making
 - Engagement and the equality duty
 - Equality objectives and the equality duty
 - Equality information and the equality duty
- 7.9 The essential guide provides an overview of the equality duty requirements including the general equality duty, the specific duties and who they apply to. It covers what public authorities should do to meet the duty including steps that are legally required, as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice. Further information and resources are available at

<http://www.equalityhumanrights.com/advice-and-guidance/public-sector-equality-duty/guidance-on-the-equality-duty/>

8. Crime and Disorder Act Implications

- 8.1 There are no crime and disorder implications.

9. Equalities Implications

- 9.1 Addressing health inequalities is a central aim for all the funded organisations within this report. Each organisation that receives Public Health funding will be expected to ensure that their services meet the needs of the borough’s diverse communities. They will draw upon a rich knowledge base about how to reach communities, raise awareness, change behaviour and improve health outcomes.

9.2 The NCDPs aim to build closer social networks and social capital, with many training and volunteering opportunities in order to improve mental wellbeing and reduce social isolation.

10. Environmental Implications

10.1 There are no specific environmental implications.

11. Conclusion

11.1 The Council recognises the important part the voluntary and community sector plays in the lives of our residents, and the public sector grants programme seeks to stimulate local community provision.

If there are any queries on this report please contact Frances Fuller, Public Health Strategist on 020 8314 7543.

Appendices

Appendices 1 and 2 – Summaries of applications submitted by projects.

Neighbourhood Community Development Partnerships- Proposal Form



Amount of funding requested:

£24,996.80

Reference number (office use)

Which **neighbourhood** is this project for?

Southwest Lewisham

Project title:

Community Volunteer Coordinator

SECTION A: Your organisation

Organisation	Crofton Park Local Assembly
Contact person	Tony Rich (Community Development Worker)
Telephone	07905 164 705
Address incl Post Code	C/O The Ackroyd Centre, Ackroyd Road, SE23
Email address	tonyrich@gmail.com

If an organisation will be receiving the funds on your behalf please provide details below:

Delivery Organisation	Voluntary Services Lewisham
Contact person	Evelyn Brady
Telephone	020 8291 1747
Address incl Post Code	Lewisham Central Community Hub Leemore Centre, 29-39 Clarendon Rise, London SE13 5ES
Email address	evelyn@vslonline.org.uk

SECTION B: The Project

Which priorities does your application address

Lack of volunteers and lack of capacity to support volunteers	
Lack of awareness of services available in the neighbourhood	

1. What would you like to do with the funding? Include the aims, objectives, the activities to be delivered and how the health priorities will be addressed

The aim of the project is to recruit a part-time volunteer coordinator to address two health and wellbeing priorities which have been identified by the Neighbourhood Community Development Partnership (NCDP), namely:

- A lack of volunteers and a lack of capacity among voluntary and community organisations working in the neighbourhood to recruit and support volunteers, and:
- A lack of awareness of health and well-being projects and services within the neighbourhood

The activities to be delivered are:

Recruitment of a volunteer coordinator working across the neighbourhood and supporting the development of capacity within smaller, locally-based VCS organisations.

The post-holder will then:

- Engage with smaller VCS organisations to establish their volunteer needs
- Liaise with strategic VCS organisations covering the neighbourhood to ensure that their resources to support volunteer recruitment, training and coordination are best deployed
- Engage with strategic organisations (e.g. Community Connections, VAL and VSL) on the recruitment of volunteers and matching to the needs of local VCS organisations
- Continue to engage with the smaller VCS organisations in the neighbourhood to ensure that they are benefiting from the support available from the strategic VCS infrastructure organisations and to ensure that their volunteer needs are being met
- Keep contact with the network of volunteers to ensure that they are fully supported and their activities coordinated across the neighbourhood

2. Who in the community is your project targeted at and how will you ensure that the project supports people across the neighbourhood?

The project is targeted at supporting smaller locally-based voluntary and community organisations delivering health and well-being projects in the South West NCDP area with few or no staff through adding to their capacity to recruit and support volunteers. We will ensure that the role supports people across the neighbourhood by requiring the individual to work through existing locally-based organisations who will be supported and have their capacity enhanced by strategic voluntary sector infrastructure organisations (Voluntary Action Lewisham, Voluntary Services Lewisham, Carers Lewisham and Community Connections) which are strategic partners to this project.

The activities of the strategic infrastructure organisations will include supporting the range of smaller, locally-based VCS organisations in their procedures for managing volunteers and their capacity to do so. The volunteers recruited will be directly supporting locally-based VCS organisations and will be able to promote the range of health and well-being activities and services available in the neighbourhood

One example of a health and wellbeing project which will be supported through role is one discussed at the last NCDP meeting -, namely, to develop an interactive map which will need a number of volunteers based in different parts of the neighbourhood.

The person appointed will be able to assist the project promoter to recruit volunteers to

The purpose of the project is to recruit a part-time volunteer coordinator to address two priorities which have been identified by the Neighbourhood Community Development Partnership (NCDP), namely:

- A lack of volunteers and a lack of capacity among voluntary and community organisations working in the neighbourhood to recruit and support volunteers, and:
- A lack of awareness of health and well-being projects and services within the neighbourhood

The project is targeted at supporting voluntary and community organisations delivering health and well-being projects in the South West NCDP area through adding to their capacity to recruit and support volunteers.

We will ensure that the role supports people across the neighbourhood by requiring the role to work through existing locally-based organisations and also closely with voluntary sector infrastructure organisations (Voluntary Action Lewisham, Voluntary Services Lewisham).

The volunteers recruited will be able to promote the range of health and well-being activities and services available in the neighbourhood e.g. through a project discussed at the last NCDP meeting to develop an interactive map which will need a number of volunteers based in different parts of the neighbourhood.

3. What are the benefits and health outcomes you expect to achieve as a result of the project?

The project is intended to achieve the following outcomes:

- To recruit and support a minimum of 25 volunteers to work on health and well-being projects being delivered by locally based VCS organisations
- To work with a minimum of 8 VCS organisations in order to help with their volunteer recruitment, coordination and retention
- To instil a culture of volunteering within the neighbourhood through promoting the concept at meetings and events during the year

In addition, the organisations involved are aiming to achieve the following health outcomes:

- Mental health- several of the organisations run reminiscence projects (e.g. Stanstead Road Seniors Club (Seniors), lunch clubs (e.g. Elder People's Support Project (EPSP) and networking sessions such as Dad's groups (e.g. Ewart Road Clubhouse) aimed at reducing isolation and strengthening social interaction
- Physical health - several of the organisations deliver activities for promoting physical health such as line dancing (e.g. Bellingham Golden Oldies(Bellingham Community Project (BCP) and EPSP, yoga (e.g. Seniors)
- Other partner organisations such as Ageing Well in Lewisham run a range of activities e.g. singing, movement and relaxation which contribute to both mental and physical health
- In addition to the above there are strategic activities undertaken by partner organisations in the bid which contribute towards general health outcomes e.g. the Bellingham Health Forum run by BCP

4. When will the activity take place:

Start Date: 1st January 2018

(Please note it can take up to 8 weeks after the decision on funding to be confirmed for you to be paid).

End Date: 30th December 2018

*(Please note that the project must be completed by the end of **March 2019**)*

5. **Locations where the activities will take place:**

Various throughout the neighbourhood

6. **How will you work with others to deliver the project?** (For example will your project involve local residents, Community Connections, Council officers or other partners? Use this space to tell us how they will be involved during the different phases of the project):

This is a partnership-based project with the following organisations having so far come forward to offer support:

Voluntary Services Lewisham has offered to administratively 'host' the role through carrying out the necessary back office functions (e.g. pay roll) although the person appointed will be expected to work in a peripatetic way. VSL have also offered to oversee the recruitment and training of volunteers by providing space, the application and interview pack, DBS check and AQA accredited training which includes, Safeguarding, Boundaries and Confidentiality and Effective Communication Skills.

Voluntary Action Lewisham has offered to help by increasing volunteering opportunities in Lewisham through supporting organisations with best practice resources to manage volunteers, as well as publicising all of the available opportunities using their existing channels and getting more people engaged in volunteering. They have also suggested that the VAL Community Development Worker for Volunteering who has recently started will be able to support this post-holder by doing some of the groundwork in speaking to groups, helping to develop volunteer roles.

Ageing Well in Lewisham

Has offered to provide:

- quiet office Space in Catford at The Talent Factory (4-14 Barmeston Road, SE6 3BH.), private (in AWIL's office) or open plan 'hot-desk' style accommodation, suitable for 1:1 and group training purposes or meetings.
- Wifi access and fully equipped kitchen.
- Printing / Scanning facilities and secure storage space.
- Signposting volunteers to other local organisations including their services and volunteering opportunities.

Carers Lewisham

Has offered:

- Open plan 'hot-desk' office space at Waldram Crescent, Forest Hill with wifi access, fully equipped kitchen and secure entry with receptionist.
- Printing / Scanning facilities
- Confidential 1:1 meeting rooms in Forest Hill bookable in advance
- Training/supervision room for up to 20 people when available, with Digital TV
- Training and support for volunteers who are also carers
- Can also signpost volunteers to other local organisations including their services and volunteering opportunities.

Bellingham Community Partnership

Has offered to promote volunteering opportunities in the Bellingham area to potential volunteers via the Bellingham Online website and through the Bellingham Inter-Agency and Bellingham Health Forum. Also to sign post volunteers to opportunities in other

local organisations in the Neighbourhood Area in line with the partnership-based approach behind this project.

Community Connections Service

Has offered to support the bid by providing a way for the organisations to engage with 'hard to reach' clients. Its community facilitators will also be able to signpost people to the local volunteering opportunities as well as the groups which will be benefiting from having volunteers. Also, the Community Development Worker in this neighbourhood has offered to 'introduce' the Volunteer Facilitator to the geography of the network and the organisations.

In addition, the list below covers the locally-based organisations that have so far identified a need for more volunteers and also support in managing them:

- Elder Peoples Support Project
- Ewart Road Clubhouse
- Stanstead Lodge Seniors Club

This list is very likely to grow as there are other undoubtedly VCS organisations within the Neighbourhood area that would benefit from support in recruiting and coordinating volunteers.

7. Outline the key risks associated with the project and how you will minimise their impact. (If you are planning an outdoor event, for example, what would happen if it rained?): **Remember a risk assessment should be completed.**

Risk 1

The worker does not get the necessary administration support and becomes isolated

Mitigation

We are ensuring that the role has the support of two infrastructure organisations working across Lewisham. VSL has in particular, agreed to 'host' the role

Risk 2

There is not an identified need for the role

Mitigation

The role comes directly from the need identified at NCDP meetings among a range of locally-based organisations for support in recruiting and managing volunteers. In addition, a number of locally-based VCS organisations have already put themselves forward to work with the post holder

Risk 3

Not enough volunteers will be recruited

Mitigation

Voluntary Action Lewisham has offered to help in publicising opportunities for volunteering and we also intend to work with the Volunteer Centre

Risk 4

The volunteers will not be adequately managed and supported

Mitigation

Voluntary Action Lewisham has offered to make best practice resources available for local organisations in managing volunteers

Neighbourhood Community Development Partnerships- Proposal Form



Reference number (office use)

Amount of funding requested: **£14,332.40**

Which **neighbourhood** is this project for:

North Lewisham: Brockley, Evelyn, New Cross, Telegraph Hill

Project title:

SECTION A: Your organisation

Organisation	Voluntary Services Lewisham (VSL) Entelechy Arts (EA).	
Contact person	Evelyn Brady	
Telephone	0208 2911747	
Address incl Post Code	Lewisham Central Community Hub, Ground Floor, Leemore Centre, 29-39 Clarendon Rise, SE13 5ES	
Email address	evelyn@vslonline.org.uk	

If an organisation will be receiving the funds on your behalf please provide details below:

Delivery Organisation	
Contact person	
Telephone	
Address incl Post Code	
Email address	

SECTION B: The Project

Which priorities does your application address – please see guidelines for additional information on each priority

Long Term Health Conditions	X
Mental Health and Wellbeing	X
Access to Information	X

2. Who in the community is your project targeted at and how will you ensure that the project supports people across the neighbourhood?

VSL and EA will to work in partnership with the purpose of delivering befriending services for **isolated vulnerable older adults** living in area 1, which are in the most 10% of deprived areas in the whole country. Our overall aim is to continue and build on previous successful pilot befriending projects that both organisations have delivered in the area. Our two organisations, both with considerable experience of working with vulnerable older adults, will develop a joint programme that brings together two distinct approaches to supporting isolated and vulnerable older people to be recognised, valued and contributing members of their communities.

The project monies will be utilised to employ two part time project workers to coordinate a weekly **befriending service** which will include the following:

- one-one relationships – telephone and face to face;
- a weekly group session based in the Pepys Resource Centre;
- weekly group sessions taking place throughout the neighbourhood including The Albany, The Deptford Lounge, and Sheltered Housing Schemes.

This will address all three priorities which have been identified by the Neighbourhood Community Development partnership (NCDP1)

These are:

- Long Term Health Conditions
- Mental Health and Wellbeing
- Access to Information

The project workers will develop effective partnership working with local groups and organisations to identify suitable referrals.

The befriending will be delivered across of the neighbourhood including individuals' own homes, sheltered housing schemes. The group befriending will utilise community spaces including the Pepys Resource Centre, The Albany, Deptford Lounge and the lounges of sheltered housing schemes, ensuring that the project is supporting people across neighbourhood 1.

We will recruit volunteers who live locally to support with the project. (Befrienders, Group Facilitators, Escorts and Drivers – to support the most vulnerable service users so that they can access the sessions, ensuring all residents across Neighbourhood 1 who wish to attend can do so.)

3. What are the benefits and health outcomes you expect to achieve as a result of the project?

Project benefits and health outcomes:

- Reduced isolation
- Increased physical activity promoting better physical and mental wellbeing
- Increased community participation and more engagement in community activities
- Improved intergenerational interaction bringing communities together
- Increased independence and improved confidence and mental health
- Learning new skills
- Volunteers and service users feel more connected through shared experiences
- More positive relationships with group members

The project aims to achieve the following outputs:

- Connecting with 70 vulnerable older people through befriending services
- 30 volunteers recruited to escort service users and/or facilitate groups.

4. When will the activity take place:

Start Date: January 5th 2018 – subject to the funding being received

(Please note it can take up to 8 weeks after the decision on funding to be confirmed for you to be paid).

End Date: 31st December 2018

*(Please note that the project must be completed by the end of **March 2019**)*

5. Locations where the activities will take place:

The project will be held at:

- the Pepys Resource Centre, a community hub and library;
- the Albany;
- Deptford Lounge;
- Sheltered Housing Schemes;
- Individuals' homes

N.B. There will be health walks exploring the neighbourhood 1 area and outings to places of interest.

6. How will you work with others to deliver the project? (For example will your project involve local residents, Community Connections, Council officers or other partners? Use this space to tell us how they will be involved during the different phases of the project):

We will work with a range of community organisations including;

Community Connections

Will support the project by identifying hard to reach clients and signpost potential volunteers to the project.

Eco Communities

Will support the project by providing the space and IT equipment at the Pepys Resource Centre.

Montage Theatre Arts

Will design, resource and deliver music and singing workshops.

Lewisham Healthy walks

Will provide a volunteer walk leader to plan and lead on healthy walks in the local area.

Local Social Housing Providers

Will identify older vulnerable adults who can be referred to the project.

GP Surgeries

Will identify older vulnerable adults who can be referred to the project.

Local Residents

Will volunteer on the project, and assist us to design and deliver the project. Service Users will be an integral part of the project development, delivery and evaluation.

Adult Social Care Team

Will identify older vulnerable adults who can be referred to project.

We anticipate the number of organisations to increase over the duration of the project as more organisations and referral agencies hear about the project.

7. Outline the key risks associated with the project and how you will minimise their impact. (If you are planning an outdoor event, for example, what would happen if it rained?): Remember a risk assessment should be completed.

Risk 1

There are not enough referrals to the befriending service.

Mitigation

We have over 47 years experience with supporting vulnerable people in Lewisham. VSL will use its extensive knowledge and good relationships with Lewisham organisations and Lewisham referrers to promote the project.

Risk 2

Not enough volunteers will be recruited

Mitigation

We will promote the volunteer roles through various Volunteer Centre websites, and our own website and via social media. We will have a recruitment stall at Lewisham shopping Centre and Deptford Lounge. We will attend local volunteering fairs.

Risk 3

The volunteers will not be adequately managed and supported

Mitigation

We have comprehensive policies and procedures for volunteering. VSL has been awarded Investing in Volunteers (IIV) and the NCVO/mentoring and befriending Approved Provider Standard (APS). We run an AQA accredited training programme including Boundaries and Confidentiality, Safeguarding, MHFA, and Communication Skills and have regular support meetings for our volunteers.

8. How will you continue to engage with clients to ensure that they maintain positive health changes achieved after the project ends?

We will continue to engage with clients to ensure they maintain positive health changes in the following ways:

- We will seek further funding to enable the project to develop and continue;
- We will signpost clients to other organisational services both within our remit and across the community;
- We will encourage clients to become volunteers, if appropriate;
- Enabling clients to set up Peer Support Groups so they can continue with the goals and ethos of the project.

In addition we will encourage clients to be self-supporting by:

- Teaching skills to clients to enable them to become self-sufficient and independent and therefore able to maintain their own positive changes;
- Providing coaching tools and templates which clients can use to sustain and improve their positive health changes;
- At the end of the project, facilitating clients to set a new goal which they can carry forward into the future.

Agenda Item 4

MAYOR & CABINET CONTRACTS		
Report Title	Exclusion of the Press and Public	
Key Decision	No	Item No.
Ward		
Contributors	Chief Executive (Head of Business & Committee)	
Class	Part 1	Date: February 14 2018

Recommendation

It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3, 4 and 5 of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to Information) (Amendments) (England) Regulations 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information:-

5. Contract awards for two supported housing services – mental health problems and drug and alcohol problems

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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